

Mr S Cordell
109 Burncroft Avenue
Enfield
EN3 7JQ

Revenue Information

CICDWP/4/DJK
55508596 01623514

020 8379 3798
020 8379 5191
020 8379 4998
26 April 2007

Dear Mr Cordell

Housing and Council Tax Benefit

The Department for Work and Pensions has told me that your Income Support ended on 26DEC06. As you have not told me of this change, I have suspended your benefit.

If you are on a low income, you may still be entitled to some benefit. Please use the enclosed form to give details of all the income you and your partner have received since 26DEC06, and enclose the proof requested.

Please supply the information by 10MAY07. You do have up to a month to supply the information, but the longer you leave it, the longer it will be before you receive any more benefit. If you do not return the form and supply the information within one month of the date of this letter, we will have to cancel your claim.

If your circumstances change, you must tell us in writing immediately. If the change means you get more benefit, you must tell us about it within one month. If you do not, the increase will only start from the date you tell us of the change. If the change means you get less benefit, it will start from the date of the change. If we pay you too much benefit because you did not tell us about a change, or told us afterwards, you must pay the money back.

Yours sincerely

Mr Colin Bullworthy Benefit Operations Manager Visits & Interventions