

## Part 15 - Declaration

### Declaration

Please read this declaration carefully. You must sign it if you can, even if someone else has answered the questions for you.

If you have a partner, they should sign the declaration as well. Getting them to sign this form should allow us to process your claim more quickly, but they do not have to sign.

- **I understand** that this claim is made to you, my local council
- **I declare** that the information I have given is correct and complete
- **I understand** that if I knowingly give information that is incorrect or incomplete, I may be liable to prosecution or other action.
- **I understand** that the council is in receipt of information from other government agencies e.g. HMRC who pass on all information regarding interest paid on all bank/building society accounts. We may also get information about you from certain third parties or give them information to prevent or detect crime, protect public funds and make sure the information is correct.
- **I agree** that the Council will use the information to process my claim for Housing Benefit or Council Tax Support. It can make enquiries to check the information I have given - including checking with other sources in the Council, the Pension Service, Jobcentre Plus, the Inland Revenue, the Rent Service and other Councils.
- **I understand** the Council may use any information I have provided in connection with this and any other claim for benefits I have made or may make. It may give some information to other government organisations, within the law.
- **I will** let the Council know straight away about any changes in my circumstances which might affect my claim. I have read the section 'Changes you must report' which explains this.

**Your partner's signature:**

**Your signature:** *[Handwritten Signature]*

**Date:** 17-09-13

### Declaration

If someone has completed the form on your behalf, such as an agent, appointee, relative or friend, please complete the section below:

1) Name of the Person who completed the form:

*AGNIA BELUM*

2) I have read and understood the declaration. I declare that the information I have given on this form is correct and complete

**Signature of person:**

**Date:** 17-09-13

**Relationship to the claimant, eg friend, landlord, relative:**