

MrS Cordell  
A5698CY  
HMP Wormwood Scrubbs  
PO Box 757  
Du Cane Road  
London  
W12 0AE

Claim Reference: 1623514 NI  
Reference: JH653811D Rent  
Reference: 497630 Council Tax  
Account:55508596

04/07/2013 Dear Mr Cordell

109 Burncroft Avenue Enfield EN3 7JQ

### **Notification of Suspension of Benefit**

#### **Suspension of Housing Benefit**

The law allows me to suspend your Housing Benefit payments in certain circumstances. I am writing to tell you that I have suspended payments from 08/07/2013 because we have been informed you are in prison.

Please confirm if you are on remand or have been sentenced.  
If you have been sentenced please confirm the date you were sentenced.

Please reply within one calendar month of the date of this letter or we will cancel your benefit.

Any delay may mean that you lose some benefit.  
If you are awarded any benefit it will start from the Monday following the date I receive the form. If you want me to consider awarding you benefit back to the date you made your original claim, you must tell me when you want the claim to start from, and the reasons why you failed to give me the information I asked for with your previous application.

#### **Suspension of Council Tax Support**

The law allows me to suspend council tax support payments in certain circumstances. I am writing to tell you that I have suspended your council tax support payments from 04/07/2013 because we have been advised you are in prison.

#### **Applying for Further Help**

If you wish to re-apply for further help to pay your rent based on your new circumstances, you can apply online at: [www.enfield.gov.uk/benefitcalculator](http://www.enfield.gov.uk/benefitcalculator), within one month of the date of this letter. Any delay may mean that you lose some benefit.

#### **Changes in your circumstances**