

Too Smooth Entertainment

Has a permit been obtained?

Fireworks and Pyrotechnics

Permit Number:

Person Responsible for

Fireworks:

Contact Details During Event:

Phone:

Mobile:

Event Promotion and Marketing Ticketing

- Are there tickets for the event?
 - Presold yes
 - At the Gate yes
 - Both yes
- Will the tickets provide information about the event?

Signage

- The following signage will be installed, as per the site plan, at the venue

	Item	Signage	Were	How Many
1	Phones			
2	Parking			
3	Entrances			
4	Information			
5	Communication			
6	Incident			
7	toilets			
8	Control			
9	Centre			
10	No Smoking			
11	Rules relating to alcohol			
12	Exits			
13	Toilets			
14	Lost and Found			
15	Water			
16	Public Transport			
17	Pick up			
18	First aid posts			
19	Security			