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To: patsyyull1@hotmail.com
CC: lanesiancJscapes@hotmail.co.uk; diJohn1@hotmail.co.uk; hayieyjpage@hotmail.co.uk;
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Subject: RE: Meeting with the Committee - Monday 13th October [SEC UNCLASSIFIED]
Bate: Thu, 9 Oct 2014 11:51:52 +0000

Classification: UNCLASSIFIED

Hi Patsy

The Committee needs its own public liability insurance and each of your hires needs to buy their own. I suggest you look on the website as we are not able to recommend any companies.

I will discuss the fobs with you next week,

PAT Testing, we would do on your behalf.

Also, for the meeting on Monday 13th October could you bring a copy of the following;

**Articles of Association
Copy of the Memorandum
Copy of your Constitution**

Look forward to seeing you all next Monday at 6Pm.

Kind regards

Monica Kaur
Community *Engagement* Manager
Business Development & Community Support
Enfield Homes

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Direct 0800 40 80 100*
Fax 020 8375 8016

* This is a free phone number, so there is no charge if you use a landline.

If you are using a mobile you may find it cheaper to call our landline number

The Edmonton Centre
36-44 South Mall
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email
monica.kauf@enfieldhomes.org

From: patsy yull [<mailto:patsyyull1@hotmail.com>]

Sent: 07 October 2014 15:33

To: Monica Kaur

Cc: laneslandscapes; Diane Claudia Williams; hayieyjpage@hotmail.co.uk; wllam@aol.com; nckjewell@blueyonder.co.uk;
anamillwood@yahoo.co.uk; lou.demseventnianagement@gmail.com; Simon Rewired; sharimascon@hotmail.co.uk;
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Subject: RE: Meeting with the Committee - Monday 13th October [SEC=UNCLASSIFIED]

Hi Monica,

Realty sorry to bother you, i forgot to ask about personal liability insurance, is that a recommendation or a must for people who hire the hall? have you got a form that needs to be filled in, price for this and where to get it?

is it down to you now, if the door fobs are not working?

Do you have someone that does the PAT testing on the equipment in the hall?

Regards

Patsy