ENFIELD Council

Action Plan

To be agreed and signed for before the end of the interview

Action Point	Actioned By Who?	Target Date
◦ Copies of records kept / relevant documentation taken	SF	11-11-16
◦ Contact Edmonton Police / Safer neighbourhood team	SF	18-11-16
◦ Contact Waltham Forest District Council	SF	18-11-16
◦ Incident log sheets provided	SF	11-11-16
◦ Incident log sheets to be completed until end of Nov - returned to SF.	MM	7-12-16
◦ Advised to contact police 101 or 999 if necessary	MM	–
◦ Contact neighbours to ascertain whether they are experiencing any issues	SF	25-11-16
◦ Mr Cordell to be contacted	SF	25-11-16

Signed, Printed And Dated (Interviewers)	Signed, Printed And Dated (Interviewees)
[signature] 11-11-16 SARAH FLETCHER	11-11-16 [signature] MAJAIYA LAWN MARKAN DU.