

# Notice of Issue

(non-money claim)

In the County Court at  
Edmonton

The London Borough Of Enfield  
Legal Services  
Po Box 50  
Civic Centre  
Silver Street  
Enfield  
EN1 3XA  
90615 ENFIELD 1

<b>Claim Number</b>	E00ED049
<b>Claimant</b> (including ref.)	The London Borough Of Enfield LS/C/L 1/155584
<b>Defendant</b> (including ref.)	Mr Simon Cordell
<b>Issue Fee</b>	£308.00

Your claim was issued on 9 January 2018.

The claim form is returned to you, with the relevant response forms for you to serve on the defendant.

## Notes for guidance

- The claim form and the particulars of claim, if served separately, must be served on the defendant within 4 months of the date of issue (6 months if you are serving outside England and Wales). You may be able to apply to extend the time for serving the claim form but the application must generally be made before the 4 month or 6 month period expires.
  - You must inform the court immediately if your claim is settled or discontinued.
- The defendant may**
- **admit the truth of the whole or any part of your claim.** The court will send you a copy of the defendant's admission and tell you what to do next.
  - **file an acknowledge of service.** This will allow the defendant 28 days from the date of service of your particulars of claim to file a defence or contest the court's jurisdiction.
  - **dispute the whole claim.** The court will send you a copy of the defence.
  - **not reply at all.** You may make an application to the court for judgment. A fee may be payable.