

1. Click on 'Log in' in the top right corner of our homepage, [www.justgiving.com](http://www.justgiving.com)
2. Enter your email address and password and click 'Log in'
3. Click on 'My Fundraising'
4. Click on 'Edit this page' underneath the page you'd like to edit
5. Click on 'Edit your page title, summary and story'

If you have any problems editing your page please send us any text or photos, you'd like us to add, along with the web address of your fundraising page, and we'd be happy to do this for you.

You can also see a full list of who has donated to your page and also download the list as a CSV file by following the steps below.

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3. Click on 'My Fundraising'.
4. Click 'Edit this Page' underneath the page you'd like to view the donations of.
5. If you have donations made to your page, you can view a summary plus the latest 5 donations on the right. You can then click the blue 'see all donations' link to view all.

During the donation process, the donor is also given the option to share their email address with you. If donors have chosen to share their email addresses, they will appear in this list. You'll then be able to extract the relevant email addresses and compose a thank you email from your personal email account.

I hope this helps. Please let us know if there's anything else we can do for you.

Kind Regards,

Lily  
Just Giving Support

Lou Demseventmanagement, Sep 03 19:50:

Hello there!

I am enquiring as to how I can gain access to the full administration of my fundraising page.

Message-Id:9B76SX4C\_54089b24cd46e\_2eb13f88912b332011859fe\_sprut