

Classification: PROTECT - Private and Confidential

Dear Ms Cordell,

I apologise for the delay in providing you with the information requested in your Subject Access Request. Unfortunately I am still awaiting part of this information but I am hoping to have it all in the next few days.

Can you please therefore confirm if you would be able to collect the information from the Civic Centre in Enfield Town on Thursday 24 March. As previously advised, we will need proof of ID for both you and your son.

If this is convenient, please let me know approximately what time you would prefer, and if not, I will rearrange to a time that is more suitable.

Once again I apologise for the delay responding and I look forward to hearing from you.

Kind regards

*Theresa Dodd*

Theresa Dodd  
Senior Complaints and Access to Information Officer  
Complaints & Access to Information Team  
FRCS Department  
Enfield Council  
Silver Street  
Enfield  
EN1 3XY

Email: [theresa.dodd@enfield.gov.uk](mailto:theresa.dodd@enfield.gov.uk)

Website: [www.enfield.gov.uk](http://www.enfield.gov.uk)

Protect the Environment - Think Before You Print

*'Enfield Council is committed to serving the whole borough fairly, delivering excellent services and building strong communities'*

---

**From:** Lorraine Cordell [<mailto:lorraine32@blueyonder.co.uk>]

**Sent:** 18 March 2016 21:08

**To:** HHASC FOI Mailbox; Nicholas Foster

**Subject:** FW: Enfield Council Subject Access Request Simon Cordell

Dear Nicholas Foster,

I sent in the subject access request on Wed 27/01/2016 18:20 you have 40 days to supply the information which ended on the 07/3/2016 but i am still waiting I have had replies from yourself saying the data is being gathered. But we are now 12 days over the time, would it please be possible to get an update as to when I will be given the information.

Regards

Lorraine Cordell  
Simon Cordell

Classification: PROTECT - Private and Confidential