

From: DVLA Email [donotreply.contactcentre@dvla.gsi.gov.uk]
Sent: 21 October 2014 13:34
To: lorraine32@blueyonder.co.uk
Subject: Re: Email DVLA - Reply Form 114 (KMM6197227V94808L0KM)
Dear Mr Cordell

Thank you for your email received on 20/10/14. Your email reference number is 2465589.

If you have received a penalty from DVLA, this suggests that you are still showing as the registered keeper of the vehicle. We are unable to accept notification of disposal by email as a signature is required.

You will need to write or fax to the address below quoting the registration number, make/model of the vehicle, the exact date of sale/transfer/scraping and the name/address of the new keeper/motor trader/scrap dealer. Please write or fax to:

Vehicles Customer Services
DVLA
Swansea
SA99 1BD

Fax: 01792 782381

Please note we are issuing automatic acknowledgement letters to confirm that keepers are no longer responsible for the vehicle. If you do not receive the confirmation letter within 4 weeks, please contact us.

If you have received a penalty letter from DVLA you should follow the instructions on the letter you have received.

If, however, you believe there are circumstances which should be brought to the attention of the enforcement centre, you must put these in writing using "the statement" section on the reverse of the penalty letter. This information will then be considered before any further action is taken on this individual enforcement case. You should receive a response to any appeal within 2-4 weeks.

Do not reply to this email. If you wish to contact us again about this response then please use our [Reply Form](#) or copy and paste the following URL in to your browser:

https://emaildvla.direct.gov.uk/emaildvla/cegemail/dvla/en/reply_form_vehicles.html

*When filling in the form the email reference number **2465589** will be required.*

Regards

J Keaveny
DVLA Contact Centre

Find out about DVLA's online services at:

www.gov.uk/browse/driving

Use our free [vehicle enquiry service](#) to view vehicle information held on DVLA records.

Twitter: [@dvlagovuk](https://twitter.com/dvlagovuk)