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**From:** Liselle Archer [<mailto:liselle@tyrerroxburgh.co.uk>]

**Sent:** 07 February 2019 15:51

**To:** [lorraine32@blueyonder.co.uk](mailto:lorraine32@blueyonder.co.uk)

**Subject:** Legal Aid Agency Requirements

Dear Madam

Following our telephone conversation today, please see below the requirements for the application for public funding (Legal Aid).

Please bring the following documents in order for us to open a case:

1. Most recent award letter confirming that your son receives ESA
2. Bank statements of all adults over the age 18 living in the household.  
(Please note that the bank statements must be:  
Covering the last 3 months with no gaps, this includes 07 February 2019 –07 November 2018)  
For all bank statements including savings accounts and dormant accounts)
3. Passport or Driving Licence (proof of ID)
4. Tenancy Agreement and letters from your landlord
5. Anything else you consider relevant.

**Please note:** we are unable to open a case until we have received all of the above documents.

Kind Regards

**Liselle Archer**

Tyrer Roxburgh Solicitors LLP

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**Please reply to our Head Office**

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*VAT REG No: 221 8088 78 SRA No: 560748*

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**Contracted with the Legal Aid Agency**

**We do not accept service of documents or other process by e-mail**

Email us at [lawmakers@tyrerroxburgh.co.uk](mailto:lawmakers@tyrerroxburgh.co.uk)

*This message may contain privileged information, and is only intended to be received by the person to whom it is addressed.*

*If you are not the intended recipient please contact us as soon as possible.*

Partners • Mukesh Badhan • D Shanmuganathan