

9. Selling or transferring your vehicle to a motor trader, insurer or dismantler

V5C/3

Do not give this section to the motor trader*.

You, the registered keeper, must:

- Give the date of the sale or transfer and the name and address of the motor trader on the front of this section.
- Sign and date the registered keeper's (seller's) part of the Declaration in this section. (The motor trader must also sign and date the Declaration.)
- Tear off this section and send it to us at DVLA, Swansea, SA99 1BD.
- Give the motor trader the rest of the Registration Certificate.

If you do not tell us that you have sold or transferred the vehicle, you will continue to be liable for it even though you no longer have it.

Failure to tell DVLA may result in a fine or prosecution.

We will send you an acknowledgement letter confirming that you are no longer the registered keeper. We will do this within 4 weeks. If you do not receive this letter, phone DVLA Customer Enquiries on 0300 790 6802 as you could still be liable for the vehicle and you may get a penalty and/or be prosecuted. If you are deaf or hard of hearing and have a textphone, phone 0300 123 1279 (this number will not respond to ordinary phones).

There is more information on the website at www.gov.uk/vehicle-registration

***For this purpose a motor trader means a:**

- motor dealer
- motor vehicle auctioneer
- motor vehicle insurer with whom you have **settled a claim**
- motor vehicle dismantler (salvage dealer), or
- finance company with a financial interest.



10. New keeper's details

V5C/2

If you are the new keeper, make sure:

- section 6 has been filled in correctly.
- you (the new keeper) and the registered keeper sign and date the Declaration at section 8.
- The registered keeper must send sections 1 to 8 of this certificate to us at DVLA, Swansea, SA99 1BA.

You should receive your Registration Certificate within 4 weeks of the registered keeper telling us. If you do not receive it within this time, fill in an 'Application for a vehicle registration certificate' (V62) and send it with this section. We will issue a new Registration Certificate in your name free of charge.

Failure to tell DVLA may result in a fine or prosecution.

Taxing your vehicle

You can only use this section at a Post Office® branch that issues tax discs to tax your vehicle once. There is more information on the website at www.gov.uk/taxdisc

Buyer beware...

For more information on checking your Registration Certificate and buying a vehicle go to www.gov.uk/checks-when-buying-a-used-car



11. Notification of permanent export

V5C/4

Only use this section if you are personally exporting this vehicle permanently (for more than 12 months).

Do not fill in this section if you are taking your vehicle to Northern Ireland, as we do not regard this as an export. You must take the whole V5C with you.

If you are exporting the vehicle you must:

- give the date the vehicle is being exported
- sign and date the Declaration in section 11
- send this section to us at **DVLA, Swansea, SA99 1BD**, and
- keep sections 1 to 8 of this certificate (the registration authorities of the country the vehicle is being exported to will need them).

If you are taking your vehicle out of the country for less than 12 months, for more information go to www.gov.uk/taking-vehicles-out-of-uk



Your responsibilities as the registered keeper

The registered keeper is:

- responsible for making sure the vehicle is properly registered, taxed and insured
- not necessarily the owner of the vehicle, and
- liable for the vehicle until we are told that it has been sold, transferred, scrapped* or exported.

You can use the Registration Certificate to tax your vehicle if you do not have a renewal reminder (V11 or V85/1).

If you decide not to tax or insure your vehicle, you must keep the vehicle off the public road and make a Statutory Off Road Notification (SORN).

For more information on Stay Insured go to: www.gov.uk/vehicle-insurance

We will automatically fine you if our records show that the vehicle is not taxed, insured or no SORN has been made.

To make sure you are no longer responsible for the vehicle, you must fill in either section 6, 9 or 11 of this certificate.

Failure to tell DVLA of any changes may result in a fine or prosecution.

***Scrapping your vehicle**

You cannot use the V5C to tell us you have scrapped your vehicle.

You should take the vehicle to an Authorised Treatment Facility (ATF) and they should issue a Certificate of Destruction (CoD). If you do not receive a CoD immediately please fill in section 9 of the V5C and send to DVLA.

If you have broken up the vehicle yourself, you must either tax it or tell us you are keeping it off the public road by making a SORN, until you take it to an ATF or tell us you no longer have it.

More information is available on our website: www.gov.uk/scrapped-and-written-off-vehicles



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