

I say we set a time scale and time will tell
Equipment: What do you need and what have you all ready resourced?
Management: I believe a management tree is the way forward controlling all avenues of income and delegation
Marketing: A fresh flyer and re marketing all involved a bit more in detail may help the event
I also have a friend in mind he might be able to help as a voice to over lay you and help promote the event
The same person also makes flyers who I hope to be in contact with, over the next following days and I can keep you updated in regards to this
Regards, Simon Cordell-Benjamin
Director and Manager of; Too Smooth Entertainment:--

On Tuesday, 12 August 2014, 17:27

Luvinia De-terville wrote:

*****Meeting with Simon *****

Agenda 13/08/14 @ 12pm

***** - finish proposal for mini Fest Weekender lea valley / pickets lock:
mini Fest date:

- Budget

Logistics & Timeframe

*****Set up logistics for Montague Rd Building***** **Timeline:
allocated or needed for project?

- space, rental, lease, funding, approval, insurance, risk assessment,
projects, staff, security, equipment & furniture, management,

-Telecommunications ie: outgoing lines, internet, wifi, -Funding? Bounces
rd has a funding scheme, availability of funds?

Need average of £25,000 each from funding scheme

***** Work on partnership agreement details*****